

SSA National Schools Poster Competition – How To Submit



Participation in this competition is voluntary.

Steps to ensure your details and posters are correctly entered:

1. Login at <https://ssapostercomp.info/user/>
2. Select '**View and edit your contact details**'
 - check/edit your registration details, all fields required including postcode (**submission is not possible without entering these details**)
3. Select '**user home**' at top left of screen
4. Select '**View, edit and submit your posters**'
5. Select '**Add a poster**' or if not your first submission '**Add another poster**'
6. Select '**Edit Poster Details**' button - left of the yellow rectangle
7. For each poster submission you will need to provide:
 - Title of Poster
 - Division (from drop-down menu: Year 3/4 or Year 5/6 or Year 7/8 or 9/10 or 11/12)
 - Students' full names as they would want them to appear on certificates, **each separated by comma**.Click **SAVE** once completed
8. To upload the poster (**which must be a PDF or JPG file**):
Select '**Choose File**' button (within yellow rectangle)
9. Please **click on the filename of uploaded file** to check that the uploaded file is upright and legible to ensure it will be judged !
10. Once happy with submission details and uploaded file:
 - Select '**Submit Poster For Judging**', and
 - **Click OK** on the resulting popup window to verify (**as you won't be able to edit thereafter**).
11. **Repeat Steps 5 through 10 for each additional poster**

Thanks for participating, hope your students (and you) have found this an enjoyable educational experience. We intend to release the results in early-mid December, prior to schools closing for the holidays.

Professor Peter Howley, The University of Newcastle
Chair of Statistical Education, Statistical Society of Australia